

**DATA RESEARCH & ANALYSIS EXPERT****RK DHUNGANA**

Kalanki, Kathmandu

Contact: +977 9851012875/+977 4474909

E-mail: [rkforchange@gmail.com](mailto:rkforchange@gmail.com)**PERSONAL DETAILS**

<b>Proposed Position</b>	DATA RESEARCH & ANALYSIS EXPERT
<b>Name of Firm</b>	Alternative Foundation
<b>Name of Expert</b>	Mr. RK Dhungana
<b>Profession</b>	RESEARCH & ANALYSIS /Planner/CD Expert/Educationist
<b>Date of Birth</b>	04-01-1991 A.D.
<b>Citizenship</b>	Nepali
<b>Key Areas</b>	Analysis, Training, Planning, Research and Development

**ACADEMIC RECORD:**

Year	Degree	University/Institute	Division
2014	Master of Education (Mathematics)	Tribhuvan University	First Division
2012	Bachelor of Education (Mathematics)	Tribhuvan University	First Division
2009	Higher Education	HSEB	First Division

**AREAS OF EXPERTISES/SPECIALIZATION & PERSONAL STRENGTH**

1. Research and Policy Analysis Expert
2. Data Analysis and Interpretation
3. Science, Technology and Innovation
4. Capacity Development Planner
5. Strategic Planner
6. Organizational Leadership
7. Institutional Development
8. Policy Making and Analysis
9. Planning/Networking
10. Advocacy/Campaigning
11. Research/ Study/Innovation
12. Relationship Building and Communication
13. Fund raising and Management
14. Professional Development
15. Proposal and Report Writing.
16. Evaluation and Monitoring

**Employment record relevant to the assignment:**

Period	Employing organization &	Country	Summary of activities performed relevant
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	<b>title/position. Contact information for references</b>		<b>to the Assignment</b>
<b>2021- 2022</b>	<b>Employing Organization:</b> <b>Nepal Able Foundation</b> <b>Position: GESI Expert</b> <b>Name of the Project:</b> Preparation of GESI Strategy of all LG's of Bardiya District <b>Contact information for references: Om lamichhane</b>	<b>Nepa;</b>	<ul style="list-style-type: none"> <li>• Preparation of GESI Strategy</li> <li>• Provided a complete technical support and facilitation to prepare GESI Strategy including SWOT/Pestle analysis, and projection. Event report to the client so that the report would assist the client to address the recommendations.</li> </ul>
2021- 2022	<b>Employing Organization:</b> <b>Ram Ratna Consultant &amp; Builders Pvt. Ltd.</b> <b>Position: CD Expert</b> <b>Name of the Project:</b> Preparation of Capacity Development Plan of (Madhuwan Municipality, Gulariya Municipality, Geruwa Rural Municipality) <b>Contact information for references: Sudeep Jha</b>	<b>Nepal</b>	<ul style="list-style-type: none"> <li>• Preparation of Capacity Development Plan</li> <li>• Provided a complete technical support and facilitation to prepare CD Plan including SWOT/Pestle analysis, and projection. CD report to the client so that the report would assist the client to address the recommendations.</li> </ul>
2021- 2022	<b>Employing Organization:</b> <b>Green Decision Consulting Pvt. Ltd.</b> <b>Position: CD Expert</b> <b>Name of the Project:</b> Preparation of Capacity Development Plan of (Tansen Municipality, Rainadevi Chhahara RM, Bagnaskali RM and Satyawati RM) <b>Contact information for references: Mahendra Bista</b>	<b>Nepal</b>	<ul style="list-style-type: none"> <li>• Preparation of Capacity Development Plan</li> <li>• Provided a complete technical support and facilitation to prepare CD Plan including SWOT/Pestle analysis, and projection. CD report to the client so that the report would assist the client to address the recommendations.</li> </ul>
2021- 2022	<b>Employing Organization:</b> <b>MBS Samrachna Engineering Pvt. Ltd.</b> <b>Position: CD Expert</b> <b>Name of the Project:</b> Preparation of Capacity Development Plan of (Gulmi Darbar RM, Chhatrakot RM, Chandrakot RM (Gulmi), ChhatradevRM (Arghakhanchi)) <b>Contact information for references: Dibesh Shrestha</b>	<b>Nepal</b>	<ul style="list-style-type: none"> <li>• Preparation of Capacity Development Plan</li> <li>• Provided a complete technical support and facilitation to prepare CD Plan including SWOT/Pestle analysis, and projection. CD report to the client so that the report would assist the client to address the recommendations.</li> </ul>
2022	<b>Employing Organization:</b>	<b>Nepal</b>	<ul style="list-style-type: none"> <li>• Preparation of Strategic Plan of Province</li> </ul>

	<b>Creative Multisector Research and Training Consultancy Pvt. Ltd.</b> <b>Position: Assistant team leader</b> <b>Name of the Project:</b> Preparation of 5 year strategic plan of Province training academy, Lumbini Province <b>Contact information for references: BK Maharjan</b>		training academy • Provided a complete technical support and facilitation to prepare Strategic Plan including SWOT/Pestle analysis, and projection. Strategic plan report to the client so that the report would assist the client to address the recommendations.
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### Professional Trainings Attended

- Master ToT Research Methodology
- Master ToT Policy Formation and Analysis
- Master ToT CD Plan/Strategic Plan Preparation
- International Training for Coaches- Int'l Leadership Association
- Master ToT Series: TEDxTalks
- MTOT Online Courses (International Leadership Association)
- Professional Office Management - NIMe Nepal
- Outstanding Leadership and Management: NIMe Nepal
- Leadership Development Training: CG Education
- Academic Leadership and Teaching Excellence -CG Education
- Staff Management & Public Relationship- CG Education
- Creativity and Innovation: Chaudhary Group
- Effective Leadership and Management: Chaudhary Group
- Time Management and Communication Skills: CG Education
- Critical Thinking: NIMe Nepal
- Personality Development: Nepal Quality Circle

### TEAM LEADER

1. Team Leader: Province Youth Policy Formation, Youth and Sports Ministry, Bagmati Province, 2022
2. Team Executive: Policy Dialogue on Science, Information and Technology in Nepal, Supported by Communication and Information Technology Ministry, Singh durbar Kathmandu.
3. Team Leader: Digitalization of Local Government: Safal Palika Campaign
4. Team Supervisor: Comprehensive Study of The Situation of Social Media, Impact and Possibility in Nepal, Supported by Ministry of Communication and Information Technology.
5. Team Leader: Preparation of Strategic Plan of Sudurpashchim Province Research and Training Academy, Sudurpashchim Province Government, 2022
6. Team Leader: Preparation of Strategic Plan of Province Training Academy, Lumbini Province Government, Lumbini, 2022.
7. Team Leader: Preparation of Strategic Plan of Good Governance Federation, 5 years' strategic plan 2016-2021
8. Team Leader: Preparation of Capacity Development Plan, Province 1
9. Team Leader: Preparation of Strategic Plan of Panchawati Rural Development Centre (PRDC) Nepal, Five Years Strategy Plan 2020-2024

10. Team Leader: Preparation of Strategic Plan/Financial Policies/Admin Policies of Nepal Climate Change Federation.
11. Team Leader: Policy Formation and Analysis at Alternative Foundation-Financial Policy, GESI Policy and Administrative Policy

## **Professional Experience**

### **Working Simultaneously**

- Trainer/Motivational Speaker/Life Coach - I perform various trainings, workshops and seminars for different Government and non-government professionals, Socio-Political Leaders from different organizations, Teachers, Parents and Principals of various schools/Colleges, Social workers of different NGO/INGOs as a freelancer Trainer/life coach.
- CEO and Founder: Admire Multipurpose Company, 2015 to till date
- CEO & Founder: Personality Development Nepal, 2019 to till date
- Chairperson: Nepal Climate Change Federation, 2014 to till date
- General Secretary: Alternative Foundation, 2017 to till date
- Founder Chairperson, Nepal Development Alliance(NDA), 2021 to till date
- Innovator & Founder: Timkal Pvt.Ltd., 2017 to till date

### **Training Conducted as Trainer/Facilitator/Motivational Speaker**

- Leadership Training: As a trainer in More than twenty municipality and Rural Municipality of different district of Nepal
- The Art of Teaching: As a trainer in More than seventy schools and colleges of different districts of Nepal
- Leadership and Management Excellence: As a trainer in many trainings organized by different corporate organizations
- Art of Positive Parenting: As a Trainer in Fifteen parenting training for the parents of school and colleges
- Motivational Session to the students: As a motivational Speaker in More than 100 motivational sessions for the students of different school and colleges
- Leadership and Personality Development: As a Facilitator in more than fifty different NGOs/Clubs/Cooperatives and institutions

### **Previously Worked (2014-2019)**

- Chaudhary Group Education: 3 Years  
Key Area: Education, Training, Research & Development
- Campion Kathmandu College, Kathmandu, 3 years  
Head of Programs(Science, Management and Humanity)
- The Chandbagh School, Bansbari, Kathmandu (Partial)  
Life Coach/Instructor & Lecturer,
- Premier International College (Partial)  
Instructor & Lecturer
- Uniglobe College, Kathmandu (Partial)  
Instructor & Lecturer
- Founder President, National Integrated Development Society, (NIDS) Nepal
- Life Coach, Sudesha School, Lalatipur and Nobel Academy, Baneshwor

### **Previously Work (2006-2014)**

- Pragati Kiran English High School, Kavre  
Principal, Two & Half years.
- National High School ,New Baneshwor, Kathmandu  
Coordinator cum Instructor, 4 Yrs.
- Buddha Vision Academy, Dhading

- Teacher, 2Yrs.
- Founder President, Nabin Aadarsha Yuwa Samaj, Dhading,

## PUBLICATIONS

1. More than 100 articles published in different national daily related to Science, Technology, Education and social development.
2. Publishing articles on national daily on youth, governance and political issues in 2009 to till date.
3. Management & Development: Dealing with Four pillars
4. Four F's Management for Happy Life
5. Life Coaching: Extreme need of today
6. Good governance and human rights

## HONOURING

- Smart Leadership award 2075 B.S. by Chaudhary Group

## LANGUAGE

Languages	Level of proficiency in various domains		
	<i>Speaking</i>	<i>Reading</i>	<i>Writing</i>
Nepali	Best	Best	Best
English	Good	Better	Better
Hindi	Good	Good	Good

## EXPOSURE

70 Districts of Nepal, India and Bhutan